

# Meeting Minutes - ERRA Board of Directors

Location	Date	Time	End
ERRA	5/2/2022	6:45 PM	8:30 PM

## Attendance - BOD

<input checked="" type="checkbox"/>	Gordon-Becker	<input checked="" type="checkbox"/>	Ferguson	<input checked="" type="checkbox"/>	Kosalka
<input checked="" type="checkbox"/>	Laspina	<input checked="" type="checkbox"/>	Parrish	<input checked="" type="checkbox"/>	Smith
<input checked="" type="checkbox"/>	Troutman	<input checked="" type="checkbox"/>	Keck	<input checked="" type="checkbox"/>	Ruebke
<input checked="" type="checkbox"/>	Beyeler	<input checked="" type="checkbox"/>	Bechtel	<input checked="" type="checkbox"/>	Lawrence

## Attendance - Other

<input checked="" type="checkbox"/>	Zook (Bookkeeper)	<input type="checkbox"/>	Meyers (Payroll)	<input type="checkbox"/>	Hensley (Pool Mgr.)
<input checked="" type="checkbox"/>	Gray (Consultant)	<input type="checkbox"/>		<input type="checkbox"/>	

## Agenda Items

1	Welcome and Opportunity for Members to Address Directors (if present and requested in advance)
2	Approval of Minutes
3	Manager's Report
4	Finance / Treasurer
5	Membership
6	Snack Shack
7	Swim Team
8	Grounds / Maintenance
9	Social
10	Governance
11	Personnel
12	Other

<b>Next Meeting:</b>	<b>Date</b> <i>5/24/22 (Tues)</i>	<b>Time</b> <i>6:30 PM</i>	<b>Location</b> <i>ERRA</i>
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Topic Area	Item Description	Responsible
1	<b>Welcome</b>	Gordon-Becker
2	<b>Approval of Minutes</b>	Gordon-Becker
3	<b>Manager's Report</b>	Gordon-Becker
4	<b>Snack Shack</b>	Kolsaka
5	<b>Swim Lessons</b>	Parrish Troutman

Update provided by Gordon-Becker.  
 5 lifeguards interviews this past week.  
 Decisions made on new & returning snack shack and guard positions.

Sysco vs. Costo price analysis completed by the comittee with Finance. Sysco is more expensive, will make plans regarding inventory upkeep with Costco. Sarah volunteered to do some Costco runs (doesn't have Credit Card). Suggestion made regarding online order + pickup/delivery. Continue to use Rutherford for general supplies/chemicals/paper goods. Suggestion made to have employees perform inventory check Wednesday + Sunday - weekly costco runs instead of running randomly when items are out.

Current Numbers:  
 24 Non-Member Lessons Booked @ \$175.00 = \$4,200.00  
 2 Non-Member Lessons Booked @ \$150.00 (sibling discount same lesson) = \$300.00  
 13 Member Lessons Booked @ \$125.00 = \$1,625.00  
 Total Income: \$6,125.00 All Paid with the exception of \$875.00  
 Budgeted Income: \$8,500.00 (\$2,375.00 from goal)  
 39 Lesson Blocks booked, 97 spots available  
 Will send out lesson info in member email and also share to socials.

6	<b>Swim Team / Water Activities</b>	Swim team schedule has been finalized and shared. Water Aerobics needs more instructors to fill the schedule. Will share in member email.		
7	<b>Finance / Treasurer</b>	Credit Card info was sent to Farmer's. Waiting for new cards to arrive and credit adjustments. Profit and Loss statement shared.		Zook Lawrence
		-Balances to date:		
		Union Checking	\$5,312.72	
		Money Market	\$3,489.37	
			<b>\$8,802.09</b>	
		Farmers Checking	\$82,242.52	
		Money Market	\$10,102.69	
			<b>\$92,345.21</b>	
		Total in all accounts:	<b>\$101,147.30</b>	
8	<b>Personnel</b>	Interviews conducted over the weekend. Still in need of lifeguard applicants to fill open positions. Received an abundance of Snack Shack applications.		Bechtel
9	<b>Membership</b>	359 total memberships		Keck
		12 Board Directors (11 paid)		
		317 Family Memberships (162 paid)		
		10 Senior Couples (8 paid)		
		3 Single Adults (1 paid)		
		7 Recreational (1 paid)		
		6 VIP Memberships		
		2 Pool Management Memberships		
		Open House scheduled for May 14th 10am-12pm. Discount code for \$175 off New Member Fee will be emailed to attendees after the event. Must join and pay by June 1st. Need to advertise discount on Social (flyers already printed). 600 flyers were distributed by Lawrence and Troutman in surrounding Neighborhoods. Gordon-Becker encouraged any available board directors to attend.		

10	<b>Grounds / Maintenance</b>	<p>Gray was present at the pool actively working on repairs of the leak located just outside of the pump room under the concrete. Provided update that leak was successfully repaired and completed today, 5/12/22 during the board meeting.</p> <p>Basketball goal will be delivered to the court this Wednesday. Gordon-Becker will receive a call 30 minutes before delivery and she and her husband will be there delivery day or this weekend to set up. If they cannot set up on delivery day, will have delivered to the pool house.</p> <p>Mulch quotes received. Motion by Kolsaka and second by Parrish to approve Great Outdoors Landscaping (Zook). They will deliver and spread. Bechtel will spray mulch with natural weed killer for prevention.</p> <p>Orkin quote provided for extermination/maintenance. Board discussed that Ugly Bug was used in the past and may still be active. Bechtel will call to clarify and compare costs. Also shared not to store cardboard and have blue bug list for snack shack.</p> <p>Laspina will clear leaves/debris on tennis courts this week.</p> <p>Brian Becker will look at the lawn mower to see what needs to be down prior to listing for sale.</p> <p>Deck lights need to be replaced. Three are out, we have 4 bulbs in storage. Brian Becker will replace (Gary unable).</p>	Bechtel Gordon-Becker
11	<b>Social</b>	Movies polls will go up on Facebook.	Ferguson
12	<b>Governance</b>	NSTR.	Ruebke
13	<b>Other</b>	<p>Looking for a vacuum via donation.</p> <p>Will provide a list of to-do's to Sara H. for Open House and Opening weekend.</p>	Gordon-Becker
		<p>Gordon-Becker motioned to approve Thank You cards + Klimes/Carwash giftcard to be sent to guards who have been working pre-season. Second by Keck. All in favor, none opposed.</p> <p>Ferguson will post Thank You message on Social.</p>	
14	<b>Notes</b>	<p>Email Vote on 5/3/2022. After Personnel and Finance committee meeting, a motion was made via email to the board by Gordon-Becker for a pay increase be given to the pool manager based on the minimum wage bump and customary ERRA increase of \$0.25/hr each year. In total being a \$3.75 min wage change plus \$.50 for the last 2 years. \$17/hr \$18,700/salary. Second by Parrish. Majority responded in favor, none opposed.</p>	