

# Meeting Minutes - ERRA Board of Directors

Location	Date	Time	End
Zoom Virtual Meeting	2/28/2022	6:30 PM	8:45 PM

## Attendance - BOD

<input checked="" type="checkbox"/>	Gordon-Becker	<input checked="" type="checkbox"/>	Ferguson	<input checked="" type="checkbox"/>	Kosalka
<input checked="" type="checkbox"/>	Laspina	<input checked="" type="checkbox"/>	Parrish	<input checked="" type="checkbox"/>	Smith
<input checked="" type="checkbox"/>	Troutman	<input checked="" type="checkbox"/>	Keck	<input checked="" type="checkbox"/>	Ruebke
<input checked="" type="checkbox"/>	Beyeler	<input checked="" type="checkbox"/>	Bechtel	<input checked="" type="checkbox"/>	Lawrence

## Attendance - Other

<input checked="" type="checkbox"/>	Zook (Bookkeeper)	<input type="checkbox"/>	Meyers (Payroll)	<input checked="" type="checkbox"/>	Hensley (Pool Mgr.)
<input type="checkbox"/>	Gray (Consultant)	<input type="checkbox"/>		<input type="checkbox"/>	

## Agenda Items

- 1 Welcome and Opportunity for Members to Address Directors (if present and requested in advance)
- 2 Approval of Minutes
- 3 Manager's Report
- 4 Finance / Treasurer
- 5 Membership
- 6 Snack Shack
- 7 Swim Team
- 8 Grounds / Maintenance
- 9 Social
- 10 Governance
- 11 Personnel
- 12 Other

**Next Meeting:**    **Date** *Mar 28, 2022*    **Time** *6:30 PM*    *Gordon-Becker's House*

	Topic Area	Item Description	Responsible
1	<b>Welcome</b>	- Greetings from Gordon-Becker. - A moment was taken to recognize the events occurring in Ukraine and surrounding countries.	Gordon-Becker
2	<b>Approval of Minutes</b>	- Gordon-Becker motioned to approve, second by Parrish. None opposed.	Gordon-Becker
	<b>BOD Officer and Committee Nominations and Assignments</b>	Gordon-Becker made a motion to accept Officer Nominees as follows: - President. Ashley Gordon-Becker nominated by Laura Parrish. - Vice President. Fred Laspina nominated by Laura Parrish. - Treasurer. Ed Lawrence nominated by Lyndsay Keck. - Secretary. Lyndsay nominated by Ashley Gordon-Becker. Bechtel made a second to the motion, all in favor, none opposed.  Committees were formed and Chairs assigned.	Gordon-Becker

3	<b>Manager's Report</b>	<ul style="list-style-type: none"> <li>- Baby pool was drained today.</li> <li>- A check of the grounds was performed. No issues found.</li> <li>- Lifeguard instructor courses (new and renewal) were discussed. We need an instructor to perform in-house recertifications. Sara H. encouraged the board to consider having Zachary and/or McKenna obtaining their LGI certification. Zachary is interested, McKenna has not committed to returning for 2022 as of the meeting. The class cost is ~\$260, and there are some options within driving distance. May need to cover overnight accommodations depending. Troutman advised that we should only need one LGI that can recertify our guards, and a majority of the directors agreed. New guards who need to be certified will need to utilize an outside entity. Will wait to hear from McKenna and Personnel committee will follow up.</li> </ul>	N/A														
4	<b>Snack Shack</b>	- NSTR	Kolsaka														
5	<b>Swim Team/Lessons/Water Activities</b>	<ul style="list-style-type: none"> <li>- Discussion held regarding swim lesson structure. Many details to articulate prior to the season. The newly established Committee will meet with Sara H. and present at the next board meeting.</li> </ul>	Parrish Troutman														
6	<b>Finance / Treasurer</b>	<ul style="list-style-type: none"> <li>- P&amp;L reviewed.</li> </ul> <p style="margin-left: 40px;">-Balances to date:</p> <table border="0" style="margin-left: 80px;"> <tr> <td style="padding-right: 20px;">Union Checking</td> <td style="text-align: right;">\$15,885.30</td> </tr> <tr> <td>Money Market</td> <td style="text-align: right;">\$3,489.34</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>\$19,374.64</u></td> </tr> <tr> <td style="padding-right: 20px;">Farmers Checking</td> <td style="text-align: right;">\$7,332.54</td> </tr> <tr> <td>Money Market</td> <td style="text-align: right;">\$10,100.22</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>\$17,432.76</u></td> </tr> <tr> <td style="padding-left: 20px;">Total in all accounts:</td> <td style="text-align: right;"><b>\$36,807.40</b></td> </tr> </table>	Union Checking	\$15,885.30	Money Market	\$3,489.34		<u>\$19,374.64</u>	Farmers Checking	\$7,332.54	Money Market	\$10,100.22		<u>\$17,432.76</u>	Total in all accounts:	<b>\$36,807.40</b>	Zook Gordon-Becker
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7	<b>Personnel</b>	<ul style="list-style-type: none"> <li>- Sara H. is creating a flyer to send out to the local County high schools for employment. Gordon-Becker is attempting to get a contact do the same within City schools.</li> </ul>	Bechtel Gordon-Becker														
8	<b>Membership</b>	<p><b>Updates as of 1pm 2/28/22:</b></p> <ul style="list-style-type: none"> <li>353 total memberships</li> <li>12 Board Directors (8 paid)</li> <li>309 Family Memberships (49 paid)</li> <li>9 Senior Couples (4 paid)</li> <li>4 Single Adults (0 paid)</li> <li>7 Tennis Only (invoices not released for 2022)</li> <li>0 Basketball Only</li> <li>7 VIP Memberships</li> <li>2 Pool Management Memberships</li> </ul> <p><b>2022:</b></p>	Keck														

- Invoices went out Sunday, Feb 20th for Board of Directors, Family, Senior Couple, and Single Adult membership levels.
- Keck motioned to reinstate the New Member Referral Program for 2022. Referring family receives a credit for 2023 dues in the amount of \$100 for Family, \$75 for Senior Couple, \$50 for Single Adult. New member must list the referring family on their membership application. Second by Parrish. All in favor, none opposed.
- Keck motioned to combine Basketball and Tennis membership levels into one Non-Pool (Rec Only) membership with a cost of \$150 per year (\$50 annual dues + \$100 Capital Assessment Fee). Second by Kolsaka. All in favor, none opposed.

9	<b>Grounds / Maintenance</b>	<ul style="list-style-type: none"> <li>- Board agreed to continue mowing contract with Nikkel Lawn Care for 2022.</li> <li>- Board discussed selling the mower that we own but do not use. Directors agreed. Maintenance committee will follow up at next meeting.</li> <li>- Will continue to lay mulch as in previous years for 2022. Laspina will order.</li> <li>- Tennis Court light repair: Graves quote still on the table to replace current lights with LEDs. Also have inquiry into Copper Key Electric (would have to rent a bucket) and Fred will report back via email as soon as he gets that information. Only one company that can change the current bulbs and getting that scheduled/completed has become difficult.</li> <li>- Basketball Goal repair: Looking into repair or replacement. Repair isn't looking likely as the repair shop has reported that the current (broken) goal is very worn. Information sent into the Board President on a replacement goal from a member, Showman, who also volunteered to assist with pick up and installation of the replacement goal.</li> </ul>	Laspina
10	<b>Social</b>	<ul style="list-style-type: none"> <li>- Dates went out in the email to members in February.</li> </ul>	Ferguson
11	<b>Governance</b>	<ul style="list-style-type: none"> <li>- NSTR</li> </ul>	Laspina

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**Other**

- Wifi is currently shut down. No access when we're not open. Gordon-Becker Issues reported last year were addressed by the carrier, but issues may be due to our router. Not just affecting guest access, but also our systems. Will need to assess before the season starts.
- Troutman and Lawrence suggested a Spring Open House to draw new memberships. Create a flyer and host an evening for people to view the grounds once there is water in the pool and weather is warmer. Gordon-Becker suggested contact local HOAs.
- Parrish suggested having our logo (once established) added to our front doors.
- T-shirt design contest: Three submissions from a member family submitted so far.
- New ERRRA Logo: Ashley will send out two final options for the board to vote.
- The \_\_\_\_\_ tennis lesson coach has committed to a job in California for 2022. Gordon-Becker has an alternate tennis lesson coach who is interested and will follow up with the board.
- No trespassing sign has been vandilized. It is salvagable. Parrish suggested contacting Gary to re-install and use heat to ensure it cannot be removed again from the post.

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**Notes**