

# Meeting Minutes - ERRA Board of Directors

	Location	Date	Time	End
	ERRA	10/25/2021	6:15 PM	7:15 PM

## Attendance - BOD

<input checked="" type="checkbox"/>	Gordon-Becker	<input checked="" type="checkbox"/>	Ferguson	<input checked="" type="checkbox"/>	Kosalka
<input checked="" type="checkbox"/>	Laspina	<input checked="" type="checkbox"/>	Parrish	<input checked="" type="checkbox"/>	Smith
<input checked="" type="checkbox"/>	Troutman	<input type="checkbox"/>	Keck	<input type="checkbox"/>	Ruebke
<input checked="" type="checkbox"/>	Beyeler	<input checked="" type="checkbox"/>	Bechtel	<input checked="" type="checkbox"/>	Gray

## Attendance - Other

<input checked="" type="checkbox"/>	Zook (Bookkeeper)	<input type="checkbox"/>	Meyers (Payroll)	<input type="checkbox"/>	Hensley (Pool Mgr.)
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

**Next Meeting: Date Nov. 22nd, 2021 Time 6:30 PM**

	Topic Area	Item Description	Responsible
1	<b>Welcome</b>	Greetings from Ashley and brief review of Nothing Significant to Report (NSTR) meeting update if appropriate. Request made to focus on issues immediately at hand while deferring new issues to January.	Gordon-Becker
2	<b>Approval of Minutes</b>		N/A
3	<b>Manager's Report</b>	Winterizing supply lines, baby pool is spotless, Gary is helping as needed.	Gordon-Becker
4	<b>Snack Shack</b>	NSTR	Kolsaka Parrish
5	<b>Swim Team/Lessons/Water Activities</b>	Troutman shared with will cost ~\$1200 per person to become Red Cross Instructor certified. Decision deferred to January 2022. The proposal from the Tennis Pro came back with a revenue share of \$5 per 1 hour lesson. Slightly lower than long term desired revenue share, but the board wanted to get the program off the ground. Gordon-Becker motion to approve, Gray second. All in favor, none opposed. Revenue share to be reviewed annually.	Parrish Troutman

6	<b>Finance / Treasurer</b>	Zook shared three refinance offers. Board discussed then compared/contrasted the closing/ongoing cost of each option. Parrish motioned to proceed with F&M bank, Beyeler second. All in favor, none opposed.		Zook Gordon-Becker
		-Profit and Loss report given.		Zook
		-Balances to date:		
		Checking	\$28,036.00	
		Money Market	\$13,488.16	
			<b>\$41,524.16</b>	
		Loan Balance	\$319,725.82	
7	<b>Personnel</b>	Gordon-Becker brought a final proposal for Manager bonus structure given the challenges of the first operating season after the COVID19 outbreak. Mgr: \$500, Asst Mgr: \$250, Guards: \$100. All in cost of \$3000 gross. Zook provided perspective on budgeting. Bonus amounts shown are net, actual will be higher with taxes withheld. Troutman provided perspective on uniqueness of bonusing guard staff. Full board discussion with all involved. Troutman motion to approve, Parrish second. All in favor, none opposed.		Bechtel Gordon-Becker
8	<b>Membership</b>	Updates: 342 total memberships		Keck
		12 Board Directors		
		292 Family Memberships		
		56 new memberships for the 2021 season (+1)		
		2 accounts on hold for 2021		
		9 Senior Couples (8 paid, 1 past due)		
		8 Single Adults (4 paid, 4 past due)		
		10 Tennis Only (6 paid, 3 due)		
		0 Basketball Only		
		8 VIP Memberships		

		2 Pool Management (VIP) Memberships		
		All past due accounts have been archived		
9	<b>Grounds / Maintenance</b>	<p>-Tennis lights continue to be an issue. LED conversion discussed. Follow up to be had with Phil Blosser's electrical company.</p> <p>-Gray requested help to place cover in next few weeks.</p> <p>-Gray determined location of pool leak in skimmer system. Pool was losing 1-2 inches every few days during the season. Gray proposed we pay \$1,500 to have Riddleburger Brothers use a camera and underground detection system to precisely locate the issue. The piping could then be fixed with minimal decking removal for an approximate cost of under \$1,000 in materials with Gray providing labor/expertise. Discussion. Gordon-Becker motion to approve, Ferguson second. All in favor, none opposed.</p>		Laspina
10	<b>Social</b>	NSTR		Ferguson Gordon-Becker
11	<b>Governance</b>	NSTR		Gordon-Becker Laspina
12	<b>Other</b>			Troutman
13	<b>Notes</b>			