

Meeting Minutes - ERRA Board of Directors

Location	Date	Time	End
Pool	08/31/20	7:15 PM	9:00 PM

Attendance

Parrish, Beyeler, Smith, Laspina, Gray, Ferguson, Whitcomb, Ruebke, Keck, Myers, Gordon-Becker, and Pool Manager - Hensley

Apologies

Agenda Items

- 1 Welcome and Opportunity for Members to Address Directors (if present and asked in advance)
- 2 Approval of Minutes
- 3 Manager's Report Sara Hensley
- 4 Finance / Treasurer Myers, Parrish
- 5 Membership Whitcomb, Keck
- 6 Snack Shack N/A
- 7 Swim Team N/A
- 8 Grounds / Maintenance Gray, Parrish, Laspina
- 9 Social Ferguson
- 10 Governance Parrish, Ruebke, Beyeler, Keck, Gordon-Becker, Ferguson, Laspina
- 11 Personnel Parrish, Ruebke, Gordon-Becker, Smith
- 12 Other Parrish

Next Meeting Location	Pool	Date	9/27/20	Time	1:30 PM
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Action Items

	Topic Area	Item Description	Responsible
1	Welcome	Welcome and a lengthy discussion / debrief of the special zoom meeting moderated by Ruebke (held earlier this evening at 6:30 pm).	Parrish
2	Approval of Minutes	Approved	Parrish
3	Manager's Report	Accepted report	Sara Hensley
4	Finance / Treasurer	<ul style="list-style-type: none"> - Bookkeeper has been paid for the year - Union Checking \$37,937.67 - Union Money Market \$13,487.21 <li style="text-align: right;"><i>Total Cash Assets</i> \$51,424.88 - Union Mortgage Loan \$329,516.41 	Myers & Parrish
5	Membership	<ul style="list-style-type: none"> - List: Family = 93 (67 active, 26 overdue) 5 cancellations; COVID Hold = 245; Directors of the Board = 11 (11 active); VIP = 7 (7 active); Tennis = 4 (2 active, 2 overdue); Single Adult = 2 (1 active, 1 overdue); Senior Couple = 3 (2 active, 1 overdue); Basketball Only = 0 - 28 still need to pay \$75. Emails with instructions have been sent. - Set the standard ERRA Board email response to vacation setting (48 - 72 hours for response) 	Whitcomb & Keck
6	Snack Shack	N/A	-
7	Swim Team	N/A	-
8	Grounds / Maintenance	<ul style="list-style-type: none"> - Water concern from Rockingham County is resolved and was a non-issue for ERRA - Rockingham County Parks & Recreation (Kirby Dean) has been contacted for recommendations on basketball goal repair - Dominion Energy has now fixed tennis court lights - Leon's Electric to replace burnt out bulbs for the tennis courts 	Gray & Laspina

		Rutherford (Dean) has been contacted about replace/repairs needed to hand sanitizers. Laura and Sara are working to ensure hand sanitizer is available for the tables before Wednesday's opening.	
9	Social	N/A	Ferguson
10	Governance	<ul style="list-style-type: none"> - Board approved the newly created Code of Ethics document. - Plans for election of new board directors discussed including posting info virtually and at the pool. - Bylaw updates were tabled until 2021. 	Parrish, Ruebke, Beyeler, Keck, Gordon-Becker, Ferguson, Laspina
11	Personnel	<ul style="list-style-type: none"> - Pool Manager, Sara Hensley, remains primary employee - McKenna Erb has helped Sara with pool scrubbing, general cleanup, etc. 	Parrish, Ruebke, Gordon-Becker, Smith
12	Other	Scheduled next board meeting (1:30pm) to coincide with Annual Meeting (3pm) on 09/27/2020	Parrish

Other Notes