

Meeting Minutes - ERRA Board of Directors

	Location	Date	Time	End
	ERRA	6/28/2021	6:30 PM	8:40 PM

Attendance - BOD

<input checked="" type="checkbox"/>	Gordon-Becker	<input type="checkbox"/>	Ferguson	<input type="checkbox"/>	Kosalka
<input checked="" type="checkbox"/>	Laspina	<input checked="" type="checkbox"/>	Parrish	<input checked="" type="checkbox"/>	Smith
<input type="checkbox"/>	Troutman	<input checked="" type="checkbox"/>	Keck	<input checked="" type="checkbox"/>	Ruebke
<input type="checkbox"/>	Beyeler	<input checked="" type="checkbox"/>	Bechtel	<input checked="" type="checkbox"/>	Gray

Attendance - Other

<input checked="" type="checkbox"/>	Zook (Bookkeeper)	<input type="checkbox"/>	Meyers (Payroll)	<input type="checkbox"/>	Hensley (Pool Mgr.)
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

Next Meeting: **Date** *July 26th* **Time** *6:30 PM*

	Topic Area	Item Description	Responsible
1	Welcome		Gordon-Becker
2	Approval of Minutes	May 24th, 2021 - motion for approval by Gray, second by Laspina. Motion approved.	N/A
3	Manager's Report	-Looking at hiring 2-3 more guards. Add to rotation of hours. Don't have enough guards to fill hours needed, and some have been working doubles. Board in agreement to hire. -Late hour attendance is low. Discussed opening hours. Currently not a lot of utilization past 7-7:30pm. Committee of Bechtel, Gordon-Becker, and Keck will review how to utilize the pool hours and also accommodate private party requests. -Water Aerobics and Lap Swimming are up and running. The last aerobics class had 8 participants!	Gordon-Becker
6	Snack Shack	-Going well. Making great sales. Combos are popular. -Ashley is looking into Sysco to do food ordering. -Can we look into getting trays to help members carry food and have them return? Ashley will look into getting some.	Gordon-Becker

7	Swim Team/Lessons/Water Activities	<p>-All swim lessons were called by Lizzy. 26 had not called back.</p> <p>-Automation of Swim Lessons using Wild Apricot (WA) presented by Laura and Noelle. Board discussed at length the automation using WA and approved. Members will see lessons as events and can choose which "bundle" of dates/times works for them, then register and pay online (there is an option to pay offline at the pool). At this time we will not add the guards name to the event listing. WA does allow non-members to sign up for lessons through the automated registration. Laura will work with Sara on the scheduling of the guards on the back end so they are aware who will be attending lessons during their scheduled time to teach. Laura, Noelle, and Lyndsay will work to have this ready by Friday so that an email can be sent out. Those not already scheduled but who had already requested lessons will be given advance access to register.</p>		Parrish, Zook
		<p>-If there is a pool rental for a private party, the Barracudas will be notified 2 weeks in advance to cancel the respective practice.</p> <p>-Swim team champs is July 31st at JMU.</p> <p>-If water aerobics needs to be cancelled, it will be a decision of ERRA. Jared to communicate with Astrid if a cancellation is needed.</p>		Smith
4	Finance / Treasurer			
		-Profit and Loss report given.		Zook
		-Balances to date:		
		Checking	\$110,331.71	
		Money Market	\$13,488.16	
			\$123,819.87	
		Loan Balance	\$323,678.99	*unchanged due to deferment until June 25th and hasn't come out yet.
		Deferred Membership Income	\$2,296.67	
11	Personnel	-Hiring will be happening for 2-3 more guards		Bechtel

5	Membership	<p>Current Membership Numbers:</p> <ul style="list-style-type: none"> -Board of Directors: 12, 12 paid -Family Memberships: 333 with 55 new memberships for 2021. 53 remain unpaid (account notices mailed) -Family Memberships Past Due in 2020: 11 (account notices mailed) -Senior Couples: 9, 8 paid (account notice mailed to 1 unpaid account) -Senior Adults: 8, 4 paid (account notices mailed) -Tennis Only: 9 -Basketball Only: 0 -VIP Memberships: 9 <p>Account notices to past due members were mailed. Per the Bylaws:</p> <p>1.3.3. Failure to Pay</p> <p>1.3.3.1. Upon failure of any member to pay their assessments, dues, or suspended membership fee, notice will be given to the member that their membership rights will be terminated by notice to the last known address of the member.</p> <p>1.3.3.2. No reimbursement will be made and said member's name will be removed from the list of members of the association.</p>	Keck
8	Grounds / Maintenance	<ul style="list-style-type: none"> -Ugly bug stopped by and completed a service on the grounds. -AC in the main pool house is not working. Laspina will contact Mast and Bronk to check the AC. -Lots of pool toe reported. Wes explained that the resurfacing from 2019 still has to wear down. 	Laspina
9	Social	<ul style="list-style-type: none"> -A TV was donated to the pool by the Papa family! Plan to use for members to watch the olympics while at ERRA. 	Gordon-Becker
		<ul style="list-style-type: none"> -Kim will be sending out a sign up sheet for each board member to run events/help with the July 4th celebration. All hands on deck for this event! -New this year: adding a 50/50 raffle. Ashley will purchase tickets and let Sara and the guards know members can purchase using cash. 	Gordon-Becker
10	Governance	<ul style="list-style-type: none"> -Lyndsay will update Operations manual with new hold fee and update website. 	Laspina
12	Other	<ul style="list-style-type: none"> -Board agreed that parking down at the courts should be to one side of the road, in the grass. This way vehicles entering the property do not have to pass vehicles parked on both sides. Will send out in an email to membership. 	Gordon-Becker
		<ul style="list-style-type: none"> -The board will look into offering off-season Boat/RV parking for a monthly fee. Ashley will check with insurance. Will need to purchase a security camera/system. 	Gordon-Becker
		<ul style="list-style-type: none"> -Base of the slide is slippery. Can we put something at the bottom to prevent anyone from slipping? Suggested a mat similar to what's inside the main pool house. 	Smith

		-Gifting a guest pass to David Johnson (Strang membership) for keeping path from Magnolia Ridge clear. Keck motion, Gray 2nd, no opposed.				Gordon-Becker
13	Notes					