

# Meeting Minutes - ERRA Board of Directors

	Location	Date	Time	End
	Zoom	4/26/2021	6:30 PM	8:41 PM

## Attendance - BOD

<input checked="" type="checkbox"/>	Gordon-Becker	<input type="checkbox"/>	Ferguson	<input checked="" type="checkbox"/>	Kosalka
<input checked="" type="checkbox"/>	Laspina	<input checked="" type="checkbox"/>	Parrish	<input checked="" type="checkbox"/>	Smith
<input checked="" type="checkbox"/>	Troutman	<input checked="" type="checkbox"/>	Keck	<input checked="" type="checkbox"/>	Ruebke
<input checked="" type="checkbox"/>	Beyeler	<input checked="" type="checkbox"/>	Bechtel	<input checked="" type="checkbox"/>	Gray

## Attendance - Other

<input checked="" type="checkbox"/>	Zook (Bookkeeper)	<input type="checkbox"/>	Meyers (Payroll)	<input checked="" type="checkbox"/>	Hensley (Pool Mgr.)
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

## Agenda Items

- 1 Welcome and Opportunity for Members to Address Directors (if present and requested in advance)
- 2 Approval of Minutes
- 3 Manager's Report
- 4 Finance / Treasurer
- 5 Membership
- 6 Snack Shack
- 7 Swim Team
- 8 Grounds / Maintenance
- 9 Social
- 10 Governance
- 11 Personnel
- 12 Other

**Next Meeting: Date 5/24/2021 Time 6:30 PM**

	Topic Area	Item Description	Responsible
1	<b>Welcome</b>		Gordon-Becker
2	<b>Approval of Minutes</b>	March 22nd, 2021 - motion for approval by Parrish, second by Bechtel	N/A
3	<b>Manager's Report</b>	Good progress is being made on getting the pool ready for opening day. Red algae in the baby pool is resolving. Hosting interviews for staff the first week of May.	Hensley
4	<b>Finance / Treasurer</b>	Committee budgets are due - send to Karen.  Asked to be sent the water fill reading so that she can inquire about only being charged for the water and not for sewer. Wes to send.  New mailbox has been installed and the address changed. Zook to close PO BOX. Lyndsay will update the website to reflect new mailing address.  Board approved Zook request to apply for Payroll Protection through F&M Bank that was extended through May.	Beyeler  Zook  Zook  Zook

Board approved Zook's request to separate Capital Assessment funds out of the checking account. This will allow a more seamless tracking and use of Capital funds.

Zook

-Balances to date:

Checking	\$44,410.82	
Money Market	\$13,488.16	
	<b>\$57,898.98</b>	
Loan Balance	\$323,678.99	*unchanged due to deferment until May

Deferred Membership Income *\$35,076.31*

**5 Membership**

Current Membership Numbers: Keck  
 Board of Directors: 12, 12 paid  
 Family Memberships: 305 (109 paid in full)  
 -15 new memberships for 2021  
 -8 referrals (accounts credited)  
 Family Memberships Past Due in 2020: 21, 1 paid & moved.  
 Senior Couples: 8, 6 paid  
 Senior Adults: 7, 3 paid  
 Tennis Only: 9, 5 paid  
 Basketball Only: 0  
 VIP Memberships: 8 (New: Kristin Lam)  
 Review of VIP Memberships. Board majority voted to discontinue Summers VIP membership as he will not be returning to coach (was negotiated as part of his coaching agreement)  
 Lawer did conclude that we could offer a Single, under 18 membership level. Will need to have the parents sign a waiver. Ashley will follow up with the 2 families who inquired.

**6 Snack Shack**

New menu created and presented by the committee to the board. Ashley motioned for approval, 2nd Tim. Majority approval of new menu items and prices. Kosalka  
 Would like to put new Menu on the website and will post at the snack shack and around the pool.  
 Tabled discussion for purchase of a popcorn machine for events until 2022. Ashley has a contact at Subway who can pop large amounts that can be scooped out of bags for events this year.

**7 Swim Team**

Swim lessons begin 6/21. No significant changes. Price is the same. Five 30 minute lessons. ERRRA is going to set the schedule, stretch to two weeks max for all 5 lessons. Troutman  
 Discussion regarding hours offered for lessons. Swim team committee and Board directors agreed to offer both morning and evening hours to accommodate working families. Will include in upcoming email to membership.  
 Times for adult lap swimming arranged. 18+, swim at your own risk, waiver signed for the season. Laura suggested a sign up for lanes to help with COVID limits if needed.  
 Water Aerobics: looking for a volunteer to lead the program. Not guard led, 16+. Becky Troutman has experience.

**8 Grounds / Maintenance**

baby pool plumbing completed today. Main pool should be cleared and filled this weekend. On schedule to open memorial day weekend. Gray

Mulch delivery scheduled for Saturday 5/15. Going to dump on the playground. Fred requested that whoever is available come to help spread around 9am. Laspina

Marking for COVID. Not settled on any definite. Considering taping verses chalk line (different degrees of permanence). Spray paint possibly on the grass. Sara had a thought to turn tables upside down to help make the checkered effect within the pool grounds as a deterrent for chairs and spacing.

Dumpster: Ashley asked if there are any ways to save on that? Gordon-Becker Committee felt more comfortable with closed lid dumpsters with the materials and things going into the dumpster. Wes will review the pricing difference again.

**9 Social** Reminder that everyone from the Board is expected to assist at the memorial day picnic. Gordon-Becker

Ferguson will be posting movie choices to the facebook page for voting (5 choices, top 3 will be shown).

**10 Governance** No updates at this time. Laspina

**11 Personnel** Minumum wage increase goes in effect on 5/1/2021. Board approved staff wages for 2021. Bechtel

Hours and costs will be closely monitored due to COVID affects on budget, and minimum wage increase. Midshift for guards has been eliminated to reduce costs.

**12 Other**

**13 Notes**